



1815 E 63rd St  
Kansas City, MO 64130  
[www.BrooksideCharter.org](http://www.BrooksideCharter.org)



Phone: 816-531-2192

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## **BSDS, Inc dba Brookside Charter School**

### **MINUTES August 28, 2023 5:30 pm**

#### **BCS Library and/or Join with ZOOM**

<https://us02web.zoom.us/j/82127625843>

**Directors Present:** Vicki Miller, Kiva Dennis, Dr. Kerry Dixon **Virtual:** Dr. Eric Sipes, Jason LaSalle, Tiffany Price  
**Directors Absent:** Kraig Kohring, Sherry Twyman, DiAnna Saffold **Guests Present:** Kelly Sales, Roger Offield, Kara Fisher **Guests Virtual:** Jamie Berry, Rebecca Duguid, Kristen Norgard

1. Opening Items
  - a) Record Attendance and Guests
  - b) Call the Meeting to Order
    - i. Dr. Eric Sipes called the meeting of the board of directors of Brookside Charter School to order on Monday, August 28 at 5:31pm via Zoom.
2. Motion to accept the agenda
  - a) Jason LaSalle motioned to accept the agenda.
  - b) Dr. Eric Sipes seconded the motion
  - c) The board voted to approve the motion - Approved
3. Approval of Board of Director minutes
  - a) Dr. Eric Sipes motioned to approve the minutes from the Brookside Charter School board of directors meeting on August 28, 2023.
  - b) Kiva Dennis seconded the motion
  - c) The board voted to approve the motion - Approved
4. Visitors Comments and Addressing Agenda Items
  - a) No visitors comments.
5. Committee Report Review
  - a) Roger shared the agenda items and dates for monthly Board Committee Meetings (Governance, Finance, Academics, Development.)
6. Financial Committee Report - EdOps
  - a) EdOps Dashboard – **Need Board Approval**

**Posted 6/23/2023**  
**Front Lobby, Website, and District Calendar**



- a. Jamie Berry reviewed the month's financial status. Providing information on revenue, expenses, days of cash and changes expected from state aid. Provided in board packet.
  - b. Dr. Eric Sipes motioned to approve the financial report within the EdOps Dashboard as presented.
  - c. Vicki Miller seconded the motion.
  - d. The board voted to approve the motion - Approved
- b) Check Registry – **Need Board Approval**
  - a. Jamie Berry presented the Check Registry.
  - b. Jason LaSalle motioned to approve the check registry as presented.
  - c. Kiva Dennis seconded the motion.
  - d. The board voted to approve the motion - Approved
7. 4DX Presentation – K. Sales
  - a) Kelly Sales presented the 4 Disciplines of Execution to the board alongside the school academic goals.
8. Review 2023-24 [Board Calendar](#)
  - a) Roger Offield presented the 2023-24 Board Calendar
9. Board Officer Elections
  - a) Dr. Kerry Dixon made a motion to keep all current positions the same.
  - b) Vicki Miller seconded the motion.
  - c) The board voted to approve the motion - Approved
10. Superintendent's Report – Roger Offield
  - a) Roger Offield shared an update on the following items:
    - a. Enrollment 23-24/Attendance
    - b. Staffing 2023-24
    - c. Expansion Update
    - d. STEAM Lab
11. Motion to adjourn
  - a) Dr. Kerry Dixon motioned to adjourn



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- b) Kiva Dennis seconded the motion
- c) The board voted to approve the motion - Approved

**Next Meeting - Monday, September 25, 2023**

*Sherry Tuzman, Sec*

### **Attending Meetings of the Board of Director**

Visitors are welcome to attend the open sessions of the meeting of the Board of Directors. Members of the Board of Directors and Brookside Administration are the participants during these meetings.

### **Procedures for Petitioning the Board of Directors**

1. If the issue/concern involves the classroom, meet with your child's teacher. If the problem is not resolved, contact the Administration.
2. If the issue/concern involves the daily operation of the school, contact the Administration.
3. If the issue/concern involves school policy (Family Handbook), contact the Board of Directors following these procedures:
  - a. Submit a one-page brief of the issue. Briefs to the Board of should be sent to Brookside Charter School.
  - b. The Board of Directors will respond. Responses could be inclusion on the agenda for a Board of Director's meeting, or a written reply, or a referral to the Administration.
4. Guidelines for Speaking at a Board Meeting
  - a. Visitor's Comments

Each regular business meeting opens with an opportunity for visitors to make comments to the board. Persons who wish to address any subject concerning education may do so at this time. The board president will call the meeting to order and then ask for comments from the audience. Patrons are asked to keep their remarks concise. This portion of the meeting shall not exceed one-half hour and those addressing the board are asked to limit their remarks.

#### **b. Addressing Agenda Items**

A person wishing to address an item on the official agenda during the business portion of the meeting must complete a request form, these forms are located as you enter the board room.

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The form is to be completed and returned to the Board Secretary/Clerk prior to the start of the meeting. Persons may speak only once on an agenda item and for no more than three minutes without consent of the board. In the event board members agree that the normal flow of business is being unnecessarily delayed, they may, by majority vote, waive public participation.

The above information is part of the Family Handbook. Families are given a copy of the Family Handbook.